

Highland Heritage Estate Conference Package

Highland Heritage Estate Function Centre and Restaurant is nestled amongst the vines with a view over the rolling hills. Our venue consists of four separate areas that can be utilised as private dining rooms, conference areas etc, or opened up into one large room.

DANCE FLOOR *Conference Set Up eg: U shape (max 32 persons)
Theatre Style (maximum 45 persons)
Dinner Set Up (maximum 50 persons)*

BAR AREA *Entrance area to venue, with access to verandah
Used as morning tea area or break out room*

CHURCHER ROOM *Small glass room on balcony, with access to
verandah. Used small meeting room or break out
room.
(approx 8 -20 persons)*

RESTAURANT *Theatre Style (maximum 100 persons)
(Main area with) *Dinner Set Up (maximum 140 persons)
(views of vineyard) *Cocktail Party ie. Stand Up (maximum
200 persons)***

Venue Hire

\$400.00 per day or part thereof

*This price is inclusive of our equipment hire ie. Projector Screen,
Lectern, Microphone, Lapel Microphone & Surround System.*

MENU

MORNING TEA and/or AFTERNOON TEA

Choose your Selections below

*A Selection of Handmade Biscuits
\$5.00 per head*

*A Selection of Sweet & Savoury Mini Muffins
\$6.00 per head*

*A Selection of Handmade Scones with Chantilly Cream and Highland
Heritage Estate Made Jam
\$6.00 per head*

*A Selection of Mini Quiches & Tartlets
\$6.00 per head*

*Fresh Fruit Platter
\$7.00 per head*

LUNCH

Choose 2 of the lunch options below

\$24 per head

If more options are required please contact staff for prices.

A selection of Gourmet Sandwiches

Garden Salad

House made Quiche

Chips & Sweet Potato served with House Made Sauces

Hot Finger Food

Fresh Fruit Platter

Beverages

*A variety of Soft Drink & Juice served with Morning
Tea, Lunch or Afternoon Tea*

\$3.00 per person

*Price is based on one course – if you require soft drink or juice with more than one course please add \$2 per
person per course*

A selection of Coffee & Boutique Teas

All day Self-Serve

\$4.00 per person

Standard Terms & Conditions

All bookings are accepted and all functions undertaken on the basis of the following Standard Terms & Conditions, which on payment of deposit are incorporated into the resultant Function Contract between patrons and Highland Heritage Estate Restaurant & Function Centre. They are important, please read carefully:

- 1. *Deposit:*** *payment of a minimum deposit of \$400.00 is required within 14 days of booking a date to confirm the booking (if a deposit is not received, we reserve the right to automatically release the booking)*
- 2. *Cancellations:*** *Notice of more than 60 days- your deposit will be refunded, provided that the room is subsequently rebooked. Notice of less than 60 days- refunds will not be issued- the full deposit will be retained.*
- 3.** *Your menu selections should be finalised at least 10 days prior to the function date.*
- 4. *Final Numbers:*** *A guaranteed minimum number of guests attending the function is required 14 days prior to the event. This will then be regarded as the minimum number for catering purposes and will also become the minimum number charged on your function account*
- 5.** *Our service is inclusive of all the items so specified and any 'Extras' required will be charged as specified therein or as separately negotiated.*
- 6.** *It is understood patrons will conduct their function in an orderly manner and in full compliance with Highland Heritage Estate Management direction and all applicable laws. Highland Heritage Estate reserves the right however, to exclude or eject any persons from the function or premises without liability.*
- 7.** *Patrons or patron's guests, invites or other persons attending the function are financially responsible for any damage sustained whether in rooms reserved or in any part of Highland Heritage Estate.*
- 8.** *Highland Heritage Estate will not accept responsibility for damage or loss of merchandise left on the premises prior, during or after a function; and patrons should arrange their own insurance or security.*
- 9. *Terms of Payment:*** *The client is to pay in full the estimated cost of the function at least seven (7) working days prior to the event. Where beverages are charged on a 'consumption' basis, the account is estimated with any variation settled on conclusion of event. Direct Deposit, Bank cheques, Bankcard, Mastercard, Visa, AMEX or Cash are acceptable forms of payment for functions.*
- 10.** *The Management of Highland Heritage Estate wish to advise all patrons that we are a 'non-smoking' venue.*
- 11.** *Function Room Hire Fee is \$400.00 per day or part thereof.*
- 12.** *No Confetti please! Otherwise a \$100.00 cleaning charge will apply.*
- 13.** *Prices are subject to change without further notice.*
- 14.** *All prices quoted are inclusive of G.S.T. (where applicable).*